

Transfer sale proceeds into a CT Lifetime ISA (CT LISA)

CT Individual Savings Account (CT ISA)

Please use this form if you would like to:

- Sell shares in one or more investment trusts within a CT Individual Savings Account and transfer the proceeds into a new or existing CT Lifetime ISA.

Both the CT LISA and CT ISA must be held in the same name.

Please ensure the form is correctly completed to avoid any delay in the investment of your proceeds into the CT LISA.

Please ensure that you have read the latest Key Information Documents (KIDs) for your preferred investment(s), and the Pre-Sales Cost & Charges Disclosure for your Savings Plan and selected investment(s). These documents can be found at ctinvest.co.uk/documents. Paper copies can be provided on request.

Please email our Investor Services Team at investor.enquiries@columbiathreadneedle.com or call 0345 600 3030* if you have any queries.

Please complete this form in block capitals and black ink.

Please return the form to:
Columbia Threadneedle Management Limited
PO Box 11114
Chelmsford
CM99 2DG

24LDU/1
04/24

Part 1 Personal Details

Please ensure you supply an address, date of birth, nationality and National Insurance number – all are required to open your plan.

National Insurance number

Date of birth

Title (Mr/Mrs/Miss/Ms/Other)

First name(s) in full

Surname

Permanent residential address (including postcode)

Postcode

Nationality

Telephone

Email address

CT ISA account number

You should be able to find your National Insurance number on a payslip, form P45 or P60, a letter from HM Revenue & Customs, a letter from the DWP, or pension order book.

Data Protection

All personal information submitted with this application form will be treated in accordance with Columbia Threadneedle Management Limited's Privacy Policy, which is available at: ctinvest.co.uk/privacy. This privacy policy includes full details about the type of information we collect, what we use this information for, and your related rights.

In addition, the Key Features and Terms & Conditions document for the selected account contains a summary of the key information about how we process your personal information. Should you have any questions regarding how we process your personal information key contact information can be found both in the Privacy Policy and the Terms & Conditions document.

Marketing

We would like to provide you with details of financial services and products that we offer which we think you might find interesting.

If you would NOT like to receive such information, please tick this box ☐. If at any time you change your mind, please let us know by emailing us at preferences@columbiathreadneedle.com.

Part 2 Details of sale

Please complete the name(s) of the investment trust(s) from which you wish to sell shares. The minimum amount that can be sold and transferred to a CT LISA is £100. There is a dealing charge of £12 for each fund on both the sale and repurchase. If you are selling shares in more than four trusts, please provide further details of the investment trusts on a separate sheet of paper and attach it to this form. Alternatively, the information may be completed on photocopies of this form.

Trust name	Cash amount required	OR	Number of sales to be sold	OR	Total Holding (Tick box)	Tick here to cancel your Direct Debit for this trust
<input type="text"/>	£ <input type="text"/>		<input type="text"/>		<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	£ <input type="text"/>		<input type="text"/>		<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	£ <input type="text"/>		<input type="text"/>		<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	£ <input type="text"/>		<input type="text"/>		<input type="checkbox"/>	<input type="checkbox"/>

- If you sell ICG Enterprise Trust shares you will not be able to reinvest in these shares in the CT LISA.
- If you are requesting a partial sale of shares and invest monthly into the CT ISA by Direct Debit, your Direct Debit for the trust you are selling will continue after the sale unless you instruct us otherwise by ticking the box.
- We need up to 5 working days to cancel a Direct Debit. If there is not enough time to cancel it, a further investment into your account and a small holding may remain to be sold by you. This will be shown on your next statement.
- Any dividends declared and not yet paid when the shares are sold will be paid into your CT ISA. If your CT ISA has been closed, we will pay these out to you in the month following receipt.
- Shares will normally be sold on the next business day if your instruction is received before 5pm of the previous business day. We will then use the proceeds to purchase the new shares in the CT LISA on the next again business day.
- If the sale proceeds of your transfer exceeds the maximum amount allowed for a CT LISA for the current tax year, we will return any excess by cheque to your registered address.

Part 3 Lifetime ISA Investment details

If you already have a CT LISA please complete your account number below.

Please enter below how you would like the proceeds from the CT ISA to be invested into your CT Lifetime ISA.

Trust name	% Amount	SEDOL Code (for office use only)
European Assets Trust (ordinary shares)	<input type="text"/> %	BHJVQ59
CT UK Capital and Income Investment Trust (ordinary shares)	<input type="text"/> %	0346328
Balanced Commercial Property Trust (ordinary shares)	<input type="text"/> %	B4ZPCJ0
The Global Smaller Companies Trust (ordinary shares)	<input type="text"/> %	BKLXD97
CT Global Managed Portfolio Trust (growth shares)	<input type="text"/> %	B2PP252
CT Global Managed Portfolio Trust (income shares)	<input type="text"/> %	B2PP3J3
CT Private Equity Trust (ordinary shares)	<input type="text"/> %	3073827
F&C Investment Trust (ordinary shares)	<input type="text"/> %	0346607
CT UK High Income Trust (ordinary shares)	<input type="text"/> %	B1N4G29
CT UK High Income Trust (B shares)	<input type="text"/> %	B1N4H59
TR Property Trust (ordinary shares)	<input type="text"/> %	0906409
Total amount	100%	

I declare and accept that:

- this sale and transfer is made on the basis of, and subject to, the current Terms and Conditions of the CT ISA as contained in the Key Features as amended from time to time
- I wish to subscribe the total amount detailed in part 3 to an CT Lifetime ISA for the

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 tax year and any subsequent tax years until further notice. This does not mean that you are obliged to invest with us for future tax years but that your CT LISA will remain live until you provide notice to Columbia Threadneedle to close your account by instructing us to sell or transfer all investments in the account.

I declare that:

- all subscriptions made, and to be made, belong to me
- I am 18 years of age or over and under 40 if opening an Lifetime ISA (under 50 if topping up an existing Lifetime ISA)
- I have not subscribed and will not subscribe more than the overall subscription limit in total to any combination of permitted ISAs in the same tax year
- I have not made current year payments, and will not make current year payments, that exceed the Lifetime ISA payment limit
- I have not made current year payments, or transfers from a Help to Buy ISA, and will not make current year payments, or transfers from a Help to Buy ISA, to another Lifetime ISA in the same tax year that I subscribe to this Lifetime ISA
- this declaration shall have effect for each year in which I make a payment to the account
- I am a resident in the UK for tax purposes, or perform duties which, by virtue of Section 28 of the Income Tax (Earnings & Pensions) Act 2003 (Crown employees serving overseas), are treated as being performed in the UK or I am married to or in a civil partnership with a person who performs such duties, and will inform Columbia Threadneedle Investments if I cease to be so resident or to perform such duties or be married to or in a civil partnership with a person who performs such duties
- I agree to be bound by the Lifetime ISA Key Features & Terms and Conditions and will promptly inform you of any changes in my circumstances

I authorise Columbia Threadneedle Investments:

- to hold my cash subscription, Lifetime ISA, interest, dividends and any other rights or proceeds (including any Lifetime ISA government bonus) in respect of those investments and any other cash
- on my written request, to transfer or pay to me, as the case may be, Lifetime ISA investments or other proceeds in respect of such investments or any cash;
- to make, on my behalf, any claims to relief from tax in respect of Lifetime ISA investments
- to withhold and deduct from a balance in the account and to pay to HMRC any charges due on withdrawals
- to make on my behalf any claims for a bonus in respect of Lifetime ISA subscriptions
- to make a record in writing in accordance with Regulation 12B paragraph 7(a) of the Individual Savings Account Regulations where required to do so

I understand that:

- the CT LISA is a stocks and shares ISA as defined in the ISA regulations 1998, as may be amended or updated from time to time
- this application is subject to acceptance by Columbia Threadneedle Investments

I confirm that:

- I have read the latest Key Information Documents for the selected investment trust(s) and that I have read and understood the pre-sales cost disclosure(s) for the selected investment trust(s) and Savings Plan

The above forms part of our standard client agreement. Our terms are detailed fully in our CT LISA Features and Terms & Conditions document which you should read before signing this application form. Familiarising yourself with our terms and conditions ensures you know your rights and what you are agreeing to. You can find our Key Features and Terms & Conditions document on our website or you can request a copy in the mail by phoning us. If you have any questions or need more information on any of our terms, please get in touch.

Signature

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Date

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Columbia Threadneedle Management Limited

*0345 600 3030, 9.00am - 5.00pm, weekdays, calls may be recorded or monitored for training and quality purposes.

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